



103 Baglole Ave.  
Summerside, PEI  
C1N 5G5, Canada

July 22, 2021

IMPAC members and Associate members:

As you know we have all been waiting to return to in-person meetings, and with that in mind we are planning our 2021 AGM and Conference. We are distributing this information piece and questionnaire to gauge your interest and gather suggestions for this as well as future IMPAC AGM's.

This year's event is proposed for Sep 8-10, 2021.

The event will be co-hosted between the Ports of Yarmouth and Digby.

**COVID** – we will be operating under the Nova Scotia and/or Federal COVID protocols that are in place at the time of the AGM. We anticipate being well into Nova Scotia phase 5 by the time of our event; N S phase 5 particulars can be found at: <https://novascotia.ca/reopening-plan/>

**NOTE: THIS IS A PRELIMINARY ITINERARY, THE FINAL VERSION IS LIKELY TO CHANGE TO SOME DEGREE FROM THIS DRAFT.**

DATE	TIME	EVENT
Sep 8, 2021	All morning	Arrival in Yarmouth
	1300	Educational event – Marine Innovation, Ignite Labs
	1400	Educational event – Sarah Shiels, Clifford Shiels Legal
	1500	IMO Foods tour
	1630	Debrief, Heritage Brewery
	1730	Personal time
	1900	Evening Dinner & guest speakers (Blue Ocean/ACOA)
		Overnight at Rodd Grand Yarmouth
Sep 9/21	0730	Breakfast - Rodd Grand
	0845	Educational event – perspectives from a retired snr TC manager
	1000	IMPAC AGM – see separate agenda
	1130	Wrap up & Lunch – Rudders Seafood
	1145	Lunch & educational event – Clean Found, sea level rise



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	1300	Break up and travel to Meteghan River
	1345	Tour A F Theriault boatyard
	1500	Drive to Digby area
	1530	Tour Scotia Harvest
	1700	Break and personal time
	1900	Evening Dinner at Digby Pines & guest speaker TBD
		Overnight in Digby – Pines Hotel
Sep 10, 2021	0730	Breakfast – Pines Hotel
	0900	Educational Event – CCG derelict vessels
	1000	Educational Event – A Langley – new mkt opportunities
	1100	Tour Port of Digby
	1200	Lunch – 19 <sup>th</sup> Hole, Digby Pines
	1330	Departure or Golf for interested parties

In order to assist with planning and preparations please respond to the following questions to Terry Murphy our ED; <murphy\_terry@outlook.com>, no later than one week from the date of this correspondence.

Are representatives of your organization planning to attend the IMPAC AGM? (Check one.)	(Y)	(N)
If so, how many persons are attending? <b>Please include partners/spouses in this count if they plan to attend as well.</b>	#people	
How many rooms do you expect to require?	# rooms	
<b>If you plan to require only one night’s accommodation, specify which night.</b> _____		
Does anyone in your group have any particular food allergies that the organizers should be aware of?		





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If yes, what are they: _____		
Are members of your group interest in playing golf (Texas Scramble)?	# people	

These are some of the educational topics we are considering for presentations:

- Salvage of Derelict Vessels
- Blue Ocean Economy
- Selected legal issues
- A retired senior TC bureaucrat’s perspective
- New market opportunities
- Sea level rise

What additional presentations/guest speakers would you like to see during the event?

Speaker	Topic	Contact info

Does your organization have an expertise they would like to present as an educational, knowledge transfer component for the event?

Speaker	Topic	Contact info

For budget considerations, your organization should be planning on being responsible for:

- Registration
- All travel to and from and in between
- Hotel accommodation
- Lunch costs for Wednesday and Friday
- Golf fees
- All other incidentals over the course of the conference





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IMPAC is responsible for:

- Meeting costs over and above hotel negotiated arrangements such as AV equipment and refreshment stands
- Executive Director attendance costs
- Evening dinners, Wednesday and Thursday
- Thursday lunch
- Evening guest speaker meals
- Donations in lieu for presenters
- Possibly travel costs of some presenters
- Arrangements for social events (excluding individual food & refreshments during the event)
- Group travel if so arranged

A block of rooms will be negotiated and held for our conference. You will be provided with the booking particulars at each of the hotels once arrangements have been made. Partners are welcome to attend all functions so please consider them when providing the above information so we can plan accordingly.

**Reminder:** Please address these items and return to the planners through Terry Murphy at [murphygterry@gmail.com](mailto:murphygterry@gmail.com) within one week of the date of this correspondence. Thanks in advance for assisting in our preparations.

2021 IMPAC AGM hosts;

Edwin Chisholm, Port of Digby; [Chisholm@portofdigby](mailto:Chisholm@portofdigby)

Greg Shay, Port of Yarmouth; [greg@district.yarmouth.ns.ca](mailto:greg@district.yarmouth.ns.ca)

Thanks for your help

*Terry*

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